

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
William W. Allen Middle School
October 16, 2018 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the "Open Public Meetings Act" with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2018
- B. Notice filed with the Burlington County Times on July 1, 2018

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Mr. Jack Fairchild
Mrs. Tinamarie Nicolo-Dorfner
Mr. Brandon Pugh
Ms. Lauren Romano
Mr. Dimitri Schneiberg
Mr. Mark Villanueva
Mr. Maurice Weeks

Mr. David A. Weinstein, Vice President
Dr. Sandra Alberti, President

Mr. Arthur F. Ridsen, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mrs. Joanne D'Angelo, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Mrs. Debora Belfield, Director of Personnel
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #19-73:

September 25, 2018 Executive Session
September 25, 2018 Regular Meeting

October 10, 2018 Executive Session
October 10, 2018 Special Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- General Updates
- District Goals and Objectives for the 2018-19 School Year
- Student Safety Data System (SSDS) Reporting
 - 2017-18 Violence and Vandalism

D. Student Board Representatives

- Brenden Swanik
- Ashrit Verma
- Cara Petrycki
- Avani Giri

E. Board Committee Reports – Questions and Comments

F. Public Comment on Agenda Items

VI. Reports to the Board

A. Business Administrator/Board Secretary

1. **Financial Reports of the Board Secy.** – July, 2018 – Exhibit #19-74
2. **Treasurer’s Report month of June, 2018** – Exhibit #19-75

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of July, 2018 attached as Exhibit #19-76.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$2,984,374.28 attached as Exhibit #19-77.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. 2017-2018 Violence and Vandalism Reports

The 2017-2018 Violence and Vandalism reports are presented for Board approval.

MOTION:

I recommend approval of the 2017-2018 Violence and Vandalism reports.

Moved by: _____ Second: _____ Vote: _____

B. Policies and Procedures

1. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the Policies and Regulations be entered and adopted on second reading.

- Policy 1550 Equal Employment/Anti-Discrimination Practices
- Regulation 1550
- Policy 2431.8 Varsity Letters for Interscholastic Extracurricular Activities
- Policy 5533 Student Smoking
- Policy 5561 Use of Physical Restraint & Seclusion Techniques for Students with Disabilities
- Regulation 5561
- Policy 8462 Reporting Potentially Missing or Abused Children
- Policy 8561 Procurement Procedures for School Nutrition Programs
- Policy 1613 Applicants Employment History
- Regulation 1613
- Policy 5512 Harassment, Intimidation, and Bullying
- Regulation 5512 (Going to be Abolished)

MOTION:

I recommend that the Board adopt on second reading the Policies and Regulations listed above as Exhibit #19-78.

Moved by: _____ Second: _____ Vote: _____

C. Educational Program

1. Home Instruction 2018-2019

Approval is requested for Home Instruction for students during the 2018-2019 school year.

MOTION:

I recommend that the Board approve the Home Instruction student listed on Exhibit #19-79 for the 2018-2019 school year.

2. Special Education Out-of-District Placements 2018-19

The following Moorestown students with special needs are recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the students with special needs at the placements listed on Exhibit #19-80 for the 2018-19 school year at the locations indicated at the approved tuition rates with transportation provided.

3. Homeless Placements 2018-19

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #19-81 for the 2018-19 school year at the locations indicated and at the approved district tuition rates, where applicable.

Approval of Items 1 – 3:

Moved by: _____ Second: _____ Vote: _____

D. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #19-82.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #19-83.

3. Student Field Trips

Pursuant to regulation N.J.A.C.6A:23A-5.8(c)1, the Board of Education is required to take action regarding student activities by pre-approving field trip destinations.

MOTION:

I recommend that the Board approve the student field trip destinations for the 2018-19 school year as listed in Exhibit #19-84.

4. Overnight Student Trips

The Finance and Operations Committee has reviewed and recommends approval of the following trips:

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #19-85.

Princeton Model Congress	Washington, D.C.	11/15/18 to 11/18/18
Yale Model Congress	New Haven, CT	11/29/18 to 12/2/18
Harvard Model Congress	Boston, MA	2/21/19 to 2/24/19
Penn Model Congress	Philadelphia, PA	3/28/19 to 3/31/19

5. High School Athletic Schedules – Winter 2018

MOTION:

I recommend the Board approve the High School Winter 2018 athletic schedules as listed in Exhibit #19-86.

6. Middle School Athletic Schedules – Winter 2018

MOTION:

I recommend the Board approve the Middle School Winter 2018 athletic schedules as listed in Exhibit #19-87.

7. Bus Emergency Evacuation Drills

In the past we have conducted two bus emergency evacuation drills at each school each year. The State requires formal Board acknowledgement.

MOTION:

I recommend that the Board acknowledge that school bus emergency evacuation drills were conducted to date for the 2018-19 school year for South Valley, Baker, Roberts, High School, Middle School and Upper Elementary School in accordance with N.J.A.C.6A:27-11.2 attached as Exhibit #19-88.

8. Comprehensive Maintenance Plan

The District's Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) require Board approval.

MOTION:

I recommend that the Board approve the 2018-2019 Comprehensive Maintenance Plan and Annual Maintenance Budget Worksheet attached as Exhibit #19-89.

9. Donations

MOTION:

I recommend the Board accept the following donations:

- \$3,000 from Maryrita Sweeney for a classroom set of guitars to be used at William Allen Middle School
- \$100 from AbbVie Employee Engagement Fund to be used at South Valley Elementary School

10. Resolution for Participation in Joint Services Agreement

MOTION:

I recommend that the Board approve a resolution authorizing Moorestown Township Board of Education to enter into a Joint Services Agreement with Central Jersey Program for Recruitment of Diverse Educators ("CJ PRIDE"), attached as Exhibit #19-90.

11. Bayada Nursing Services 2018-2019

Bayada Home Health Care, Inc., services are required for a student with special needs in an out-of-district placement.

MOTION:

I recommend that the Board approve Bayada Home Health Care, Inc., to provide professional services for the 2018-2019 school year for a pupil as per Exhibit #19-91.

Approval of Items 1 – 11:

Moved by: _____ Second: _____ Vote: _____

E. Employee Relations

1. Appointments

Subject to background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), for the 2018-2019 school year.

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Denise Bialous, as a Reading and Math Support Teacher at the Mary Roberts Elementary School. Ms. Bialous has a MA from Holy Family University. She has been placed on Column MA, Step 6 of the Teacher Salary Guide at a salary of \$58,253.00 prorated, effective on January 2, 2019 through June 30, 2019.

Support Staff

- a. Brian Battel, as a Part-Time Information Technology Support Assistant for the District. Mr. Battel has been placed on Step 1 of the Information Technology Support Assistant Salary Guide for an annual salary of \$14,746.00 prorated, effective October 26, 2018 through June 30, 2019.
- b. Tara Pal, as a Paraprofessional at the South Valley Elementary School. Ms. Pal has been placed on Column Para+30, Step 1 of the 2018-2019 Paraprofessional Salary Guide at an hourly rate of \$11.15 (4.75 hours per day) for an annual salary of \$9,851.03 prorated, effective October 1, 2018 through June 30, 2019.
- c. Cynthia Potts, as a Bus Driver for the Transportation Department for 5 hours per day for an annual salary of \$14,347.20 effective October 15, 2018 through June 30, 2019.
- d. Sheila Bogda, as a Child Caregiver for the Extended Day Care Program for the District. Ms. Bogda hourly rate is \$10.50 for 14.75 hours per week as directed, effective on October 15, 2018 through June 20, 2019.
- e. Alyson Miraglia, as a Child Caregiver for the Extended Day Care Program for the District. Ms. Miraglia's hourly rate is \$10.50 for 4 hours per week as directed, effective on October 1, 2018 through June 20, 2019.
- f. Anuradha Ward-Smith, as a Child Caregiver for the Extended Day Care Program for the District. Ms. Ward-Smith's hourly rate is \$10.50 for 2.25 hours per week as directed, effective on or about October 10, 2018 through June 20, 2019.

2. Leave of Absence and Extensions to Leave of Absence**Administrative Staff**

No actions recommended at this time.

Professional Staff

- a. Janice Bate, a Long Term Substitute Teacher at the High School, an unpaid Leave of Absence October 8, 2018.
- b. Jason Hicks, a Special Education Teacher at the High School, a paid Medical Leave of Absence November 1, 2018 through November 21, 2018.

Support Staff

- a. Denise Parrillo, a Paraprofessional at the George Baker Elementary School, a paid Medical Leave of Absence September 1, 2018 through November 20, 2018.
- b. Kimberly Harron, a Paraprofessional at the South Elementary School, an unpaid Leave of Absence October 8, 2018.
- c. Karen Coggins, a Secretary at the High School, an unpaid Leave of Absence October 10, 2018 through October 15, 2018.

3. Change of Assignment/FTE

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Matthew Raden, from a .4FTE at the High School and .6FTE at the Upper Elementary School to a 1FTE at the Upper Elementary School, effective September 1, 2018 through June 30, 2019.
- b. Sharon Coffman, from a .2FTE to .3FTE Language and Speech Therapist at the George Baker Elementary School, effective October 4, 2018 through June 30, 2019 at an annual salary of \$17,400.30.

Support Staff

- a. Lisa Buck, from 1FTE Paraprofessional at the South Valley Elementary School to the Upper Elementary School, effective on or about October 22, 2018 through June 30, 2019 at an annual salary of \$14,627.00.
- b. Morgan Merlino, from 4.5 hours to 6.75 hours as a Paraprofessional at the South Valley Elementary School to the High School, effective October 2, 2018 through June 30, 2019 at an annual salary of \$14,124.38.

4. Resignation

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Kimberly Harron, a Paraprofessional at the South Valley Elementary School, effective October 12, 2018.
- b. Charles Bernhard, a Bus Driver for the Transportation Department, effective September 25, 2018.

5. Change of Start Date

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Melissa Antler, as an Art Teacher at the High School, effective October 1, 2018 through June 30, 2019.

Support Staff

No actions recommended at this time.

- 6. Movement on the Salary Guide** - Exhibit #19-92
- 7. Co-Curricular** - Exhibit #19-93
- 8. Substitutes** - Exhibit #19-94
- 9. ESSA Title I Tutors** - Exhibit #19-95
- 10. Clubs** - Exhibit #19-96
- 11. Adjustment to Transportation Hours** - Exhibit #19-97
- 12. High School Spring Athletics** - Exhibit #19-98
- 13. New Job Description** - Exhibit #19-99
- 14. Professional Development Staff 10.8.18** - Exhibit #19-100
- 15. Creative Minds Staff-Fall** - Exhibit #19-101

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

A. Suspensions – Exhibit #19-102

B. Superintendent's HIB Report

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- NONE

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Enrollment Information – October 1, 2018

	2017-2018	2018-2019
High School	1274	1294
Middle School	640	638
Upper Elementary School	883	917
Elementary School	1133	1126
Total	3930	3975

B. Old Business

C. New Business

D. Public Comments

X. Adjournment

Moved by: _____

Second: _____

Vote: _____